

AUDIT OF STATE COMPENSATION INSURANCE FUND INVOICES

3654

(No. 13 October 1991)

Purpose/Use: Audit State Compensation Insurance Fund Invoices.

Reference/Authority: Accounting Procedures Handbook, Sections 3671 and 3688;
SAM §8780, 8780.1.

Source: State Compensation Insurance Fund.

Forms/Related Documents: Posting Tag, AO-225;
State Compensation Insurance Fund Invoice, SCIF 419.

Due Date(s): On receipt.

Distribution: Departmental Safety Officer; State Controller's Office.

Forward all three copies of State Compensation Insurance Fund Invoice (SCIF 419) to Departmental Safety Officer who will verify that employees listed on SCIF 419 are CDF and return to DAO.

Prepare Posting Tag (AO-225). See Accounting Procedures Handbook, Section 3671.

- Separate total amount listed on SCIF 419 into Workers' Compensation - Regular and Safety.
 - Multiply the subtotal of Agency Code 541 and check numbers beginning with C (Medical) by 1.25. Code this total to: FY-XX, Index - 9423, Object Code - 125.01, PCA - 99400
 - Subtract the calculated total from the total amount billed on SCIF-419. Code the total to: FY-XX, Index - 9423, Object Code - 125.02, PCA - 99500

Prepare an Internal Expedite Claims schedule. See Accounting Procedures Handbook, Section 3689.

FORMS AND/OR FORMS SAMPLES: RETURN TO ISSUANCE HOME PAGE FOR FORMS/FORMS SAMPLES SITE LINK.

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